

**SANTA MARGARITA WATER DISTRICT  
CONSTRUCTION METER REQUISITION FORM**

DATE \_\_\_\_\_ ACCT.# \_\_\_\_\_ TRACT \_\_\_\_\_ ID \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

SERVICE LOCATION \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_

JOB SITE PHONE \_\_\_\_\_ FIELD CONTACT \_\_\_\_\_

OFFICE PHONE \_\_\_\_\_ OFFICE CONTACT \_\_\_\_\_

PROCESSING FEE \$ \_\_\_\_\_ DEPOSIT AMT. \$ \_\_\_\_\_

SPECIFIC WATER USE \_\_\_\_\_

REQUIRES AN ENCROACHMENT PERMIT PRIOR TO METER ISSUED YES NO .

ESTIMATED FLOW RATE/TOTAL CONSUMPTION: \_\_\_\_\_

START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

**RULES AND REGULATIONS**

**A. TEMPORARY METER FEES:**

2 1/2" METER DEPOSIT.....\$1,600.00  
DOMESTIC INSTALLATION.....\$ 60.00  
NON-DOMESTIC INSTALLATION.....\$ 120.00

THE DEPOSIT IS REFUNDABLE ONLY AFTER THE ACCOUNT IS FINALED AND THE METER IS RETURNED AND ACCEPTED BY THE DISTRICT IN GOOD WORKING CONDITION. IF THE METER IS DAMAGED OR MISSING, THE DEPOSIT WILL BE APPLIED TOWARDS THE PURCHASE OF A REPLACEMENT METER. ANY OUTSTANDING BALANCE WILL BE DEDUCTED AND THE BALANCE OF THE DEPOSIT, IF ANY, WILL BE REFUNDED. THE APPLICANT FOR SERVICE, AND/OR THEIR AUTHORIZED AGENT, IS FULLY LIABLE FOR ALL CONSUMPTION REGISTERED ON THE METER AS WELL AS ANY DAMAGE TO THE METER.

B. METER IS INSTALLED BY SMWD AND CHAINED TO THE HYDRANT. THE DISTRICT WILL RELOCATE METER AT NO CHARGE WITH 24 HR. NOTICE. METER MUST BE ACCESSIBLE FOR READING AT ALL TIMES.

C. IF A REQUEST FOR A FLOATING METER IS GRANTED:  
APPLICANT PICKS UP METER AT SMWD WAREHOUSE AND IS RESPONSIBLE FOR REPORTING METER READINGS TO THE DISTRICT BY THE FIRST DAY OF EACH MONTH. FAILURE TO REPORT SAID READINGS WILL RESULT IN AN ESTIMATED BILL AS WELL AS ALL ASSOCIATED CHARGES. IF READ REMAINS THE SAME FOR THREE CONSECUTIVE MONTHS THE METER MUST BE RETURNED TO THE WAREHOUSE FOR EXCHANGE.

D. AT NO TIME SHALL THE FLOW EXCEED 250 GALLONS PER MINUTE UNLESS OTHERWISE APPROVED.

I HAVE READ THE RULES AND REGULATIONS GOVERNING USE OF DOMESTIC AND NON-DOMESTIC WATER WITHIN THE SANTA MARGARITA WATER DISTRICT AND AGREE TO AND ACCEPT THE TERMS OUTLINED ABOVE.

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE